**** ***Georgian Institute of Public Affairs (GIPA)***

**APPLICATION FORM**

**STAFF MOBILITY FOR TEACHING (STA)**

**OUTGOING STAFF**

|  |  |
| --- | --- |
| FIRST AND FAMILY NAME OF STAFF MEMBER |  |
| ACADEMIC DEGREE/ TITLE  POSITION/JOB TITLE |  |
| TELEPHONE/CELL PHONE |  |
| E-MAIL |  |
| POSITION IN BUSINESS ENTITY |  |
| DATE, PLACE AND COUNTRY OF BIRTH |  |
| NATIONALITY |  |
| GENDER | F  M |
| HOME ADDRESS |  |
| CITY AND POSTAL CODE, COUNTRY |  |

**HOME INSTITUTION**

|  |  |
| --- | --- |
| HOME INSTITUTION |  |
| DEPARTMENT |  |
| Employment status at home University  *(mark relevant information)* | Full-time employment (permanent employment contract)  Part-time employment (Employment contract valid until *dd/mm/yyyy)*  Part-time associate (agreement on cooperation with the home university valid until *dd/mm/yyyy)* |
| SECTOR |  |
| ADDRESS, CITY, COUNTRY |  |
| CONTACT PERSON AT THE HOME INSTITUTION, POSITION |  |
| TELEPHONE |  |
| FAX |  |
| E-MAIL |  |

**HOST INSTITUTION**

|  |  |
| --- | --- |
| HOST INSTITUTION |  |
| DEPARTMENT/OFFICE/UNIT  SECTOR |  |
| ADDRESS |  |
| ADDRESS (PLACE OF IMPLEMENTATION ACTIVITY- IF DIFFERENT FROM THE HEAD OFFICE OF HOST INSTITUTION) | - |
| PIC/ERASMUS ID CODE |  |
| CONTACT PERSON AT THE HOST INSTITUTION, TITLE AND POSITION |  |
| TELEPHONE |  |
| FAX |  |
| E-MAIL |  |

**MOBILITY PROGRAMME**

|  |  |
| --- | --- |
| NAME OF THE COURSE AT THE HOST INSTITUTION |  |
| SUBJECT AREA |  |
| OFFICIAL LANGUAGE DURING ACTIVITY | English |
| DURATION OF STAY FROM (DD,MM,YY- FIRST DAY OF ACITIVITY) UNTIL (DD,MM,YY) |  |
| NUMBER OF DAYS ATTENDED TO THE ACIVITY (without travel days included) |  |
| NUMBER OF TEACHING HOURS |  |
| TOPIC OF LECTURES |  |
| TITLE OF THE TEACHING PROGRAMME |  |
| LEVEL OF TEACHING (BACHELOR / MASTER / DOCTORATE) |  |
| AIM OF MOBILITY |  |
| ADDED VALUE OF THE MOBILITY (BOTH FOR THE HOST INSTITUTION AND FOR THE TEACHER) |  |

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**Date:**

**Applicant signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**