



Charter



Minutes of Meeting of “Georgian Institute of Public Affairs”**27 February 2018**

On February 27, 2018, the meeting of the Board of "Georgian Institute of Public Affairs" (hereinafter - University) was held. The meeting was attended by the board members:

1. Chairman / member: Vasil Sikharulidze, personal N01015000352
2. Member: Giorgi Japaridze, personal N01009014797
3. Member: Nino Dolidze, personal N01009006100
4. Member: Mikheil Darchiashvili, personal N01007003850
5. Member: Davit Kirvalidze, personal N01008011370
6. Member: Leslie Rogers, Georgia, USA, N01092001715
7. Member: Nana Gurgeniidze, personal N01024020129
8. Member: Ilia Maghalashvili, personal N01008016208
9. Meeting secretary: Natia Chighvaria, N60001005749

The meeting was chaired by Vasil Sikharulidze, the chairman of the meeting introduced the agenda to the members of the Board:

- Amendment to the University Charter in the form prescribed by Attachment N1;
- Registration in the Ministry of Justice of Georgia with the legal entity of public law - the National Agency of Public Registry [hereinafter - Public Registry] Registration, envisaged by the Appendix N1. Registration in the Ministry of Justice of Georgia with the legal entity of public law - the National Agency of Public Registry [hereinafter - Public Registry] Registration, envisaged by the Attachment N1.

Members of the Board discussed the issue of amendment to the Charter and its registration in the Public Register and decided: Marine Ioseliani, the Rector of the University to ensure that the amendments to the Charter envisaged by the Attachment No. 1 are registered in the Public Registry.

1. Chairman of the meeting / member of the Board: Vasil Sikharulidze _____

Other members of the Board:

2. Giorgi Japaridze (P/N: 01009014797) _____

- 3. Nino Dolidze (P/N: 01009006100) _____
- 4. Mikheil Darchiashvili (P/N: 01007003850) _____
- 5. David Kirvalidze (P/N: 01008011370) _____
- 6. Nana Gurgenidze (P/N: 01024020129) _____
- 7. Ilia Maghalashvili (P/N: 01008016208) _____
- 8. Leslie Rogers, Georgia, USA (01092001715) _____
- 9. Meeting secretary: Natia Chighvaria (60001005749) _____

Attachment N1

Georgian Institute of Public Affairs

CHARTER

Tbilisi

2018

Article 1. Legal Status

1.1 Non-entrepreneurial (non-commercial) legal entity "Georgian Institute of Public Affairs" (hereinafter "University") is a non-entrepreneurial (non-commercial) legal entity acting under Georgian legislation, including the Civil Code of Georgia.

1.2 The University is the authorized higher education institution of the University type that performs bachelor's, master's, doctoral and other educational programs.

1.3 The full name of the University is: in Georgian - საქართველოს საზოგადოებრივ საქმეთა ინსტიტუტი, in English - Georgian Institute of Public Affairs.

1.4 Address of the University: Georgia, Tbilisi, M. Brose Street # 2.

1.5 The legal form of the University is: non-entrepreneurial (non-commercial) legal entity;

1.6 University does not represent a non-entrepreneurial (non-profit) legal entity based on membership.

Article 2. University Mission and Activities

2.1 The main objectives of the University activities are:

2.1.1 Raising highly qualified professionals with modern knowledge;

2.1.2 Development of educational projects and providing sponsorship;

2.1.3 Implementation of educational programs at all levels of education. Including introduction and implementation of vocational, bachelor, master and doctoral programs;

2.1.4 Support for University graduates in employment;

2.1.5 Elaboration and implementation of the University education policy;

2.1.6 Conducting scientific research activities and supporting the development of different fields of science;

2.1.7 Cooperation with educational institutions and scientific circles of Georgia and foreign countries;

2.1.8 Cooperation with international and local donor organizations concerning education and sponsorship of other projects.

2.2. With the Rector's decision to achieve the Charter objectives, the university also pursues other competitive activities, which are not contrary to the stated objectives in the Charter as well as the Georgian legislation.

Article 3. University Management Bodies:

3.1 University management bodies are:

3.1.1 Board;

3.1.2 Rector;

3.1.3 Academic Board.

Article 4. Board

4.1 The University Board conducts the general directions of the university development.

4.2 Only the Board is entitled to:

- 4.2.1. Amendments to the University Charter;
- 4.2.2. Reorganization of the University;
- 4.2.3. Select and dismiss the Chairman of the Board;
- 4.2.4. Select and release the University Rector;
- 4.2.5 Examine financial documents of the University;

4.3 The Board consists of 5 members.

4.4 The members of the Board are elected / appointed for a five-year term in accordance with the following rule:

4.4.1 Two members of the Board are elected by the existing Board members; And

4.4.2 Three members of the Board are elected by the University Academic Board, in accordance with Article 6.8 of this Charter.

4.5 As a rule, Board members meet twice a year. The Board has the right to convene an extraordinary meeting of the Board: at least 3 members of the Board, chairman of the Board, the Rector of the University.

4.6 Board meeting can make a decision if at least 3 members attend the meeting.

4.7 The decision of the Board shall be adopted by a majority of the votes, except for decisions relating to 4.2.1, 4.2.2, 4.2.4 of this Charter.

4.8 For making decision related to articles 4.2.1, 4.2.2, and 4.2.4 of this Charter, the meeting can adopt a decision if at least 4 members are present, and the decision shall be made by the consent of the two thirds of the attendees.

4.9 The Board meetings are governed by the Chairman of the Board, elected by the Board members from the Board members with a majority of votes for 5 years. In case of absence of the Chairman of the Board, the Board meeting is chaired by a member elected by majority of the members of the Board.

Article 5. Rector

5.1 The highest Executive Head of the University is the Rector who manages the University's daily activities. In case of absence of the Rector, the rule of imposing the acting Rector may be determined by the University Internal Statute.

5.2 The following belongs only to the Rector's authority:

- 5.2.1 Organizing and approving the short-term and long-term strategy planning of University development;
- 5.2.2 Finding resources within the strategic development of the University and administration of effective and transparent spending;
- 5.2.3 Ensuring strategic planning of University academic and scientific processes;
- 5.2.4 Representation of University in relations with third parties;
- 5.2.5 Coordination and management of University schools, individual programs and structural units as training, scientific and grant activities;

5.2.6 Making any transactions or agreements on behalf of the University or granting any person the right to make transactions or agreements;

5.2.7 Approval of the University Budget;

5.2.8 Approval of the Internal Regulations of the University (if necessary) and approval of the Internal Statute, including the definition of the University structure;

5.2.9 Establishment of legal entities of private law, implementation of capital maintenance and appointment / dismissal of director (head);

5.2.10 Implementation of other activities that are not within the competence of the Board or the Academic Board.

5.3 Rector of the University shall be elected by the Board for five years in accordance with Article 4 of this Charter.

Article 6. Academic Board

6.1 The University Academic Board leads the University's academic and scientific activities.

6.2 The University Academic Board consists of the following members with the right to vote:

6.2.1 Deans of schools defined by the University Charter;

6.2.2 Heads of structural units as defined by the University Charter with the decision of the Rector, as well as Rector's Advisor (s), designated with the consideration of their educational perspectives;

6.2.3 Three Full or Associate Professors of the University, who shall be elected for a term of 2 years, by the majority of votes of the members of the Board, taking into account the educational views presented by the candidates.

6.3 The right to nominate candidates under article 6.2.3 of this Charter shall be entitled to the Dean of any school, heads of the university programs and departments, individual representatives of the University academic personnel, student initiative groups of the university.

6.4 The Rector of the University approves Statute and members of the Academic Board and the Academic Board.

6.5 The Academic Board is chaired by the University Rector, who has the right to vote in the Board.

6.6 Functions of the Academic Board are the following:

6.6.1 Promoting the implementation of the short-term and long-term development strategy of the University;

6.6.2 Participation in determining the rules and conditions of admission in academic personnel service and elaboration of recommendations;

6.6.3 Discussing and implementing educational programs developed by schools;

6.6.4 Developing rules for regulating the University education process and submitting it to the Rector for approval;

6.6.5 Participation in the study process and scientific research;

6.6.6 Selection / appointment of three members of the Board;

6.6.7 Defining the priorities of the development for the University education programs;

6.6.8 Implementation of other authorization defined by the University Internal Statute.

6.7 The Academic Board usually meets once in three months. An extraordinary meeting of the Academic Board may be held on the basis of the Rector's invitation. The Academic Board is capable of making

decisions if the Academic Board is attended by more than half of the members of the Academic Board. Any decision of the Academic Board shall be adopted by a majority of the votes of the attendees.

6.8 In accordance with Article 4.4.2 of this Charter, the Academic Board elects three members of the Board, so that from the three members elected by the Academic Board: (a) 2 members shall be representatives of the University academic personnel; and (b) 1 member must be a University graduate. The Academic Board elects the Board members by a majority vote of the Board members.

Article 7. University Structure:

7.1 Structural units of the University are University schools, research department, administration and other structural units defined by the University Internal Statute.

7.2 The structure of the University will be elaborated and approved by University Rector with the Internal Statute of the University.

7.3 University Rector has the right to create University advisory entities.

Article 8. Reorganization and liquidation of the University

8.1 The liquidation and reorganization of the University is carried out in accordance with the rules established by the Georgian legislation.

8.2 In case of voluntary liquidation only the Board can make decision on liquidation of the University in accordance with the legislation.

Article 9. Transitional and Final Provisions

9.1. From the entry into force of this Charter until 31 December 2019, the Rector of the University appointed with the previous rule shall retain its authority. At the same time, the Rector of the University shall fulfill the authority of the head and all the governing bodies.

Vasil Sikharulidze (Board chairman) _____

Natia Tchigvaria (meeting secretary) _____